



VICTOR HARBOR HOCKEY CLUB (VHHC)

PICKING UP AND DROPPING OFF CHILDREN POLICY

Our commitment

The **Victor Harbor Hockey Club** is committed to providing a safe environment for the participation of children and young people. Part of our commitment is to ensure children and young people are not left alone after training or games.

What we will do

- Ensure parents/guardians and children know the time and location of trainings and games and what time they can expect to pick up their children.
- Request that coaches and other sporting personnel arrive before scheduled training or game times and remain until all of their team has been collected.
- Make sure that coaches have a copy of their team's parent/guardian emergency contact numbers and way of pick up/departure, and have access to a phone. A register of parent/guardian emergency contact numbers and way of pick up/departure will also be kept at the clubrooms.
- If parents/guardians are late to collect their children, coaches will try to make contact with them and:
 - Ask another coach, parent or guardian to wait with the coach/official and the child.
 - Ask parents/guardians to collect their children from the clubrooms (providing other coaches/members will be there).
 - Avoid transporting children to their homes unless permission has been given by parents/guardians.

What we ask you to do

- Pick your children up on time or make other arrangements.
- Inform the club of the normal arrangements for picking up your child and contact their coach or the President (Liz Richter 0438 837 566) or Junior Coordinator (Danny Pain 0401 345 370) of any changes that may occur from time to time during the season.
- Inform the club in person if your child is permitted to leave the grounds alone at the end of their training/game. At this time all duty of care will become that of the parent/guardian.

Policy Review

This policy will be reviewed annually to ensure it remains relevant to club operations and reflects both community expectations and legal requirements.

Next policy review date is **11 April 2019**